



**APPROVED 2/22/2017**

**MINUTES**

**BOARD OF COMMISSIONERS**

**SPECIAL MEETING**

**THURSDAY, FEBRUARY 2, 2017, 12:30 P.M.**

**POTB MAIN OFFICES – CONFERENCE ROOM  
4000 Blimp Boulevard, Tillamook, Oregon 97141**

1. Call to Order: Bob Olsen @ 12:30 p.m.  
Recognition of Persons Present: Commissioners Gerry Opdahl; Carolyn Decker; Bob Olsen; Jim Young & Jack Mulder  
Port Staff: General Manager Michele Bradley; Phyllis Rice; Aaron Palter & Margaret Amick  
Tillamook PUD: General Manager Todd Simmons; Engineering Manager KC Fagen; Utility Asset Supervisor Terry Blanc & Public Relations Manager Barbara Johnson  
City of Tillamook: Mayor Suzanne Weber & City Manager Paul Wyntergreen
2. Public Comment: None
3. Introduction to new Tillamook PUD General Manager: Todd Simmons introduced himself to the Board and turned the presentation over to KC.
  - a. Discussion of TPUD Transmission Line – KC Fagen gave a slide presentation showing the current proposed route for the Tillamook – Oceanside Transmission line. It has about 60 pole structures, 12 or 13 of which are on POTB railroad right of way. He went on to answer questions about the reasons for the route, the kinds of poles and types of easements needed. He told the Board that PUD will be contacting the Port to obtain access approval for permitting and engineering purposes.

Terry Blanc spoke of the permitting process & all the government agencies (including the POTB) that require permits for the project.

Barbara Johnson reviewed the timeline for the project which is expected to take 4 years beginning with acquiring easements through the completion.
4. Update on Air Museum – Phyllis Rice, Director
  - a. New Exhibits- The Tiger Moth plane arrived on 2-1-17 and is waiting to have the wings reattached in preparation for display. It has been deeded to the Museum. A Rutan will be coming from the Oregon Museum of Science & Industry (OMSI) and is also being deeded to the Museum. A Convair 880 fuselage will coming to the Museum from the Mojave Desert. The 7,000 sf Battle Room has been prepared for the models of battle recreations and the creator will begin installing them within the week. The next 2 exhibits will be an active reproduction of an Air Raid Shelter and a military tent exhibit that will be set up.

- b. Monthly “Kids Crafts” events – Will set up events quarterly with February Valentine’s Day, March St. Patrick’s Day and April Easter. The Santa Claus events were successful with good sales in the gift shop.

The number of tour bus groups keeps increasing and Phyllis is anticipating an increase in the number of tour groups from cruises also.

As a potential source of revenue, there have been inquiries from parties interested in renting space for short term projects.

The agreement with CAAM for plane display and shop area has been sent to them and the Port is waiting for its return.

- 5. Discussion with City of Tillamook Regarding Partnership with City on equipment purchases - Paul Wyntergreen, City Manager submitted a written proposal to the Board requesting the POTB to purchase equipment using available FEMA funds to lease to the City of Tillamook. The City would provide the 25% match funds; reimbursement of insurance and other costs and would maintain and store the equipment. The Board was favorable pending more details and discussion among the Board.

Mayor Weber and Paul Wyntergreen have a plan for mounting a permanent Welcome to Tillamook sign on the railroad bridge over Hwy 6 on the east side of Tillamook. They are seeking permission from the Port before looking in to commissioning the sign and would like to pay a one-time sign fee. The Board was favorable of the plan.

Mayor Weber and Paul expressed the desire of the City of Tillamook for the Salmonberry Trail Coastal Segment to extend to Goodspeed Park and would like the Port’s help in pursuing the goal. Jack Mulder replied this has been a subject of discussion in the Coastal Segment Committee and the additional costs are being investigated.

- 6. Communications
  - a. Next Regular Meeting February 21, 2017 @ 6:00 pm. Moved to Wednesday, February 22, 2017 @ 6:00 p.m.
  - b. No meeting March 2, due to conflict with Ports Day at the Capitol
  - c. Senator Ron Wyden will hold a Town Hall @ Tillamook High School on Sunday, Feb. 5, 2017 @ 12:00 p.m.
  - d. Michele Bradley reported that, as the Port’s representative, she received a subpoena for records related to the stretch of railroad from Long Prairie Rd. to 12<sup>th</sup> St. The plaintiff is a law firm that brings suit against the Federal Government in cases where a railroad Right of Way is converted to a public trail for recreational use.

Recessed from Regular Session and entered Executive Session @ 2:28 p.m.

- 7. Executive Session per ORS 192.660 2 (e) to discuss Real Property Transactions. Adjourned Executive Session @ 3:09 p.m. and reentered Regular Session @ 3:09 p.m.
- 8. Commissioner Comments: Two of the Commissioners have scheduling conflicts on Tuesday, Feb. 21, so it was agreed to move the next Regular Meeting to Wednesday, Feb. 22. Carolyn Decker will be absent that meeting.
- 9. Adjournment @ 3:11 p.m.

**The Board reserves the right to go into Executive Session at any time per ORS 192.660.**