



**APPROVED 7/16/19**

**MINUTES**

**BOARD OF COMMISSIONERS**

**SPECIAL MEETING**

**WEDNESDAY MAY 29, 2019, 3:00 P.M.**

**POTB MAIN OFFICE – CONFERENCE ROOM**

**4000 Blimp Boulevard, Tillamook, Oregon 97141**

1. Called to Order @ 3:15 p.m.  
Recognition of Persons Present: Commissioners Jack Mulder; Jim Young; Carolyn Decker and Gerry Opdahl. Bob Olsen absent.  
Port Staff: General Manager Michele Bradley; Pami Boomer and Margaret Amick  
Matt Mumford – POTB Commissioner Elect (4:10 p.m.)  
Mary McArthur – Columbia-Pacific Economic Development District (Col-Pac EDD)
2. Public Comment: None
3. Workshop to Review and Discuss Strategic Business Plan (SBP) – Mary McArthur gave an overview of trends in employment and population, their effect on the local economy and how that could affect the ability of the Port to achieve its goals.

She went over the main points of the SBP; identifying which areas of the Port are ready for development; those that need varying amounts of work before being developed and areas that are not buildable. Mary described the Port as a main location on the coast for industry, from small manufacturing to heavy industrial. She spoke of the need of a marketing program with a presence on digital media. There was discussion of how to prioritize the capital improvement projects. She reviewed the goals identified in the plan and the activities needed to achieve them. The board members asked questions and made comments to guide Mary in making revisions for the final version.

It was decided to schedule the POTB Draft Strategic Business Plan Update Public Hearing for June 20, 2019 @ 6:00 p.m. Mary will make the revisions and bring it to the board meeting for public comments.

4. Communications

- a. Next Regular Meeting and Budget Hearing - Tuesday, June 11, 2019 @ 6:00 p.m.
- b. POTB Draft Strategic Business Plan Update Public Hearing – Thursday, June 20, 2019 @ 6:00 p.m.
- c. Office closed for 4<sup>th</sup> of July Holiday (no First Thursday meeting)
- d. July Regular Meeting – Tuesday, July 16, 2019 at 6:00 pm
- e. If needed - Next Special Meeting – Thursday, August 1, 2019 @ 12:30 p.m.

5. Adjournment @ 4:50 p.m.