



**AGENDA - DRAFT**  
**POTB BOARD OF COMMISSIONERS**  
**REGULAR MONTHLY MEETING**  
**PORT OFFICE, 4000 BLIMP BLVD., TILLAMOOK – CONFERENCE ROOM**  
**WEDNESDAY, NOVEMBER 16, 2022, 6:00 P.M.**

<https://us02web.zoom.us/j/86895410895?pwd=a2Ezbk9ub2RFd25Rd3Y2UWpCWmpldz09>

*Any comments or written testimony, if allowed, may be submitted to [mbradley@potb.org](mailto:mbradley@potb.org) up to 3:00 pm on the afternoon of the meeting*

1. 6:00 Call to Order, Recognition of Persons Present, and Public Comment for Items Not on the Agenda (2-minute limit, or as Board President Desires)
2. 6:05 Air Museum Director Report – Rita Welch (verbal)
  - a. Update on WRD discussion on safety and condition assessment
3. 6:15 Consent Agenda (**Action**)
  - a. Minutes for 10/19/2022 - Regular Meeting
  - b. Lease Order #22-22 Wags Innovations, LLC; Bldg. #54, Ste. #1300 & .12 acres land; Office, Storage and Vehicle Parking; mo. to mo.
4. 6:20 Manager’s Written Report and Discussion - Michele Bradley (**No Action**)
  - a. Quarterly Areas of Emphasis update (Discussion)
5. 6:40 Office Administrator Report – Pami Boomer
  - a. Financials from October 2022
6. 6:50 HOLD: If available: Resolution for Pre-Award Funding through Business Oregon for the Airport Business Park Expansion Project Debt Service (**Action**)
7. 7:00 Commissioner updates and written reports
  - a. Tillamook Lightwave (TLW)
    - i. Agenda and Capital Needs Report (Info only)
    - ii. Email from Gus Meyer, constituent (Info only)
    - iii. Invoice and amortization schedule from TLW (Info only)
  - b. Friends of Tillamook Air Museum (FOTAM)
    - i. 10/07/22 and 10/28/22 meeting agendas (Info only)

8. 7:10 Communications
  - a. Closed for Veteran's Day – Friday 11/11/22
  - b. Closed for Thanksgiving – Thursday and Friday 11/24 & 25/22
  - c. No Regular Meeting – Wednesday, 12/21/22
  - d. Closed for Christmas Holiday – Monday, 12/26/22
  - e. Closed for New Year's Day Holiday – Monday 01/02/23
  - f. **Next Joint Meeting with FOTAM: January 18, 2023, before regular meeting**
  - g. SDAO Annual Meeting – Sunriver, February 9, 10-12
    - i. Lauder, Mumford – pre-conference and conference w/hotel
    - ii. Baertlein – possible virtual; pre-conference and conference
    - iii. Stoecker ?**
    - iv. Mulder – not attending
  
9. Adjournment by 9:00, unless unanimously agreed to extend