



**APPROVED 4/24/12**

Special Meeting of the Port Board of Commissioners  
Also Sitting as the Local Contract Review Board 4/5/12 MINUTES

1. Call to order at 12:05  
Recognition of Persons Present –  
Commissioners – Jim Young; Bill Baertlein; Georgine Beveridge; Carolyn Decker; Bob Olsen  
Staff – Michele Bradley; Josh Balmer  
Day CPM – Eric Eckfield

2. No public comment

NOW SITTING AS THE LOCAL CONTRACT REVIEW BOARD

3. Mr. Eckfield gave a brief overview of Project 9 (Airport Business Park) answering questions along with Ms. Bradley. Mr. Eckfield recommended Skanska USA as the contractor.

NOW SITTING AS THE COMMISSION

- 4. Commissioner Young entertained a motion to accept Order #11-009 Notice of Intent to Award a Contract to Skanska USA Building in the amount of Five Million Twenty Thousand (\$5,020,000) Dollars for the Tillamook Airport Business Park Project, a FEMA Alternate Project. Commissioner Decker so moved. Commissioner Olsen seconded the motion. Motion passed (5-0).**

5. Ms. Bradley gave a brief overview of the long-term space needs of the PORT related to the FEMA Alternate Project answering questions on the material that was presented.

**Commissioner Young entertained a motion to allow Ms. Bradley to address the long term space needs. Commissioner Decker so moved. Commissioner Baertlein seconded the motion. Motion passed (5-0).**

6. FY 2012-2013 Budget Schedule update by Ms. Bradley; a budget schedule was Distributed.
7. Commissioner Young gave a brief TLW update.
8. Commissioner Comments – Direction was given to move forward on a price to repair the roof at building 5, upgrade untouched space, a commercial kitchen and to finalize the meeting room policy. Also discussed was the meals for the regular meeting and whether it should be discontinued. Consensus was to keep the meals as is. Commissioner Young would like to see the Port move forward with the wells and reservoir, no action was taken at this meeting.
9. Adjourn at 2:00 p.m.