



APPROVED 10/15/12

**BOARD OF COMMISSIONERS
REGULAR MONTHLY MEETING
TUESDAY, SEPTEMBER 18**

1. Call to order at 6:04

Recognition of Persons Present

Commissioners - Bill Baertlein; Bob Olsen; Jim Young;

Georgine Beveridge (Carolyn Decker was absent)

Staff – Michele Bradley, Aaron Palter, Josh Balmer

Day CPM – Eric Eckfield

Tillamook County – Mark Labhart, Paul Levesque

Public – Alene Allen

Board President Baertlein presented Past President Jim Young with a plaque thanking him for his service as the Board Chair for 2011-2012.

Commissioner Baertlein also presented General Manager Bradley with a gift commemorating 15 years of service to the Port of Tillamook Bay.

2. Public Comment – None

3. Presentation – Oregon Solutions Southern Flow Corridor Project (a Port of Tillamook Bay FEMA Alternate Project); and Status of Second Appeal to FEMA Headquarters in Washington, D.C. (Tillamook County Commissioner Mark Labhart; Paul Levesque, Tillamook County Facilities, Fleet and Contracts Director; and Aaron Palter, Port of Tillamook Bay Project Coordinator) – Commissioner Labhart and Mr. Levesque gave an overview of the second appeal and also presented a powerpoint that may be used for the upcoming video conference with the Federal Emergency Management Agency (FEMA). A general discussion was held.

4. Consent Agenda – Ms. Bradley gave a brief overview of the consent agenda. One change was noted for the minutes presented. **Commissioner Beveridge moved to accept the Consent Agenda with changes to the minutes. Commissioner Young seconded the motion. No discussion held. Motion passed. (4-0-1)**
5. FEMA Alternate Projects – Mr. Eckfield gave an update on the FEMA Alternate Projects (2.6 Stimson Lumber, 2.7 Main Offices, 8 Roads, 9 Airport Business Park, 10 Water loop, 11 Septage Receiving, 12 Digester Upgrade.) Additional materials were handed out.
6. Industrial Park Update
 - a. Discussion of Information Received from the Oregon Department of Fish and Wildlife (ODFW) on Elk Fencing – Discussion was held and consensus was reached to table until Commissioner Decker was available.
 - b. Update on Jacobsen Salt – Ms. Bradley gave a brief update.
 - c. Discussion and consideration of Resolution 2012-2013 #3 in the matter of declaring Port-Owned property as surplus and directing the manner in which it is to be disposed overview by Ms. Bradley.
Commissioner Young Moved to accept Resolution 2012-2013 #3 in the matter of declaring Port-Owned property as surplus and directing the manner in which it is to be disposed. Commissioner Olsen seconded the motion. No further discussion. Motion passed, (4-0-1)
7. Railroad Update
 - a. No Report
8. Airport Update
 - a. Project Update on the Federal Aviation Administration's (FAA) Airport Improvement Program (AIP) Runway Overlay Project by Ms. Bradley. She reported paving is scheduled to start the first week of October and that the contractor has not suffered any delays to date.
 - b. **REMOVED:**
 - c. **ADDED: Discussion and Consideration of Resolution #2012-2013 #4 In the Matter of Accepting Grant No. 28686 from the Oregon Department of Transportation (ODOT) ConnectOregon IV Multimodal Transportation Fund Program 2012 in the amount of One Hundred Sixty-Three Thousand Two Hundred Ninety-Six (\$163,296) Dollars Providing Match Funding for the Runway 13-31 Rehabilitation Project – Construction Phase –** Ms. Bradley gave a brief overview of the resolution with a general

discussion following. **Commissioner Beveridge Moved to accept Resolution #2012-2013 #4 In the Matter of Accepting Grant No. 28686 from the Oregon Department of Transportation (ODOT) ConnectOregon IV Multimodal Transportation Fund Program 2012 in the amount of One Hundred Sixty-Three Thousand Two Hundred Ninety-Six (\$163,296) Dollars Providing Match Funding for the Runway 13-31 Rehabilitation Project – Construction Phase. Commissioner Young seconded the motion. No further discussion. Motion passed. (4-0-1)**

9. Update on Tillamook Lightwave by Commissioner Young.

10. Old Business

a. Discussion of bylaws of the Port of Tillamook Bay Board of Commissioners (FOURTH DRAFT) (15 minutes) **Tabled to future meeting.**

11. Lease Orders – Ms. Bradley presented the Board with a new lease for Stoner Electric for a hangar. **Commissioner Young Moved to accept Lease order AP 12-14. Commissioner Beveridge seconded the motion. No further discussion. Motion passed. (4-0-1)**

12. Communications

- a. Next Special Meeting: 10/04/2012 – Noon (if necessary)
- b. Next Regular Meeting: 10/16/2012 – 6:00 at Building 5 (Officer's Mess Hall) – 6825 Officer's Row (former School District Administration Building)

13. Executive Session Per Oregon Revised Statutes (ORS) Chapter 192.660 (2)(f) To Consider Information Or Records That Are Exempt From Disclosure By Law, Including Written Advice From An Attorney; And ORS 192.660 (2)(h) To Consult With Legal Counsel Regarding Legal Rights And Duties In Regard To Current Litigation Or Litigation That Is Likely To Be Filed. – **No Executive Session held.**

14. Commissioner Comments – Commissioner Olsen suggested a board discussion be held about the proposed greenhouses at the next meeting. The first Thursday meeting was deemed unnecessary due to lack of FEMA contract and was cancelled. The next scheduled meeting is on October 16, 2012.

15. Adjournment at 9:10 p.m.