



**NOTICE AND DRAFT AGENDA**  
**POTB BOARD OF COMMISSIONERS**  
**REGULAR MONTHLY MEETING**  
**PORT OFFICE, 4000 BLIMP BLVD., TILLAMOOK – CONFERENCE ROOM**  
**WEDNESDAY, AUGUST 17, 2022, 6:00 P.M.**

<https://us02web.zoom.us/j/86895410895?pwd=a2Ezbk9ub2RFd25Rd3Y2UWpCWmpldz09>

*Any comments or written testimony, if allowed, may be submitted to [mbradley@potb.org](mailto:mbradley@potb.org) up to 3:00 pm on the afternoon of the meeting*

1. Call to Order, Recognition of Persons Present, and Public Comment for Items Not on the Agenda (3-minute limit, or as Board President Desires)
2. Office Administrator Report – Pami Boomer
  - a. Financials from July 2022 (emailed separately)
3. Air Museum Director Report – Rita Welch
  - a. Department of the Air Force
  - b. Updated visitor numbers
  - c. 101/Long Prairie project update (verbal)
4. Consent Agenda (**Proposed Action – Approve Consent Agenda**)
  - a. Minutes for 07/20/2022 - Regular Meeting
  - b. Lease Orders – None
5. Demonstration: POTB Security Camera System
6. Discussion and Consideration of Approving a Notice of Intent to Award a Contract to Kuehnert Electric, LLC for the Port's AWOS-III P/T Improvements Installation, an FAA-funded project, for \$364,335.00, and with conditions, and authorizing the General Manager to sign all grant and contract documents (**Action**)
7. Manager's Written Report and Discussion - Michele Bradley (**No Action**)
  - a. 2022 August Update: Areas of Emphasis

8. Commissioner updates/comments/concerns
  - a. Commissioner Training Scheduled:
    - i. SDAO Board Member Training: Newport 8/30/22 - Stoecker
    - ii. Outstanding board training needed for insurance credit
  - b. Tillamook Lightwave (TLW)
  - c. Friends of Tillamook Air Museum (FOTAM)
  - d. Salmonberry Trail Intergovernmental Agency (STIA)
  - e. NW Area Commission on Transportation (NWACT)
  - f. Columbia Pacific Economic Development District (Col-Pac)
9. Communications
  - a. Next Board Meetings:
    - i. September 21, 2022
    - ii. October 19, 2022
    - iii. November 16, 2022
  - b. Newsletter from Oregon Government Ethics Commission
10. Executive Session per ORS 192.660 for Real Property Transactions
11. Adjournment by 9:00, unless unanimously agreed to extend