

##### AGENDA

**POTB BOARD OF COMMISSIONERS**

**BUDGET HEARING AND REGULAR MONTHLY MEETING**

**PORT OFFICE, 4000 BLIMP BLVD., TILLAMOOK – CONFERENCE ROOM**

**WEDNESDAY, MAY 15, 2024 AT 6:00 P.M.**

<https://us02web.zoom.us/j/83129151116?pwd=dkFRM0VsWlk1U04yQnh6UU00ekNndz09>

*Any comments or written testimony, if allowed, may be submitted to* [*mbradley@potb.org*](mailto:mbradley@potb.org) *up to 3:00 pm on the afternoon of the meeting*

1. 6:00 Call to Order, Recognition of Persons Present, and Public Comment for Items Not on the Agenda (2-minute limit, or as Board President Desires)

**OPEN BUDGET HEARING**

**Public Comment on Budget**

**CLOSE BUDGET HEARING – CONTINUE REGULAR MEETING**

1. 6:05 Consideration of POTB Budget and Tax Rate for FY 2024-2025 per POTB Resolution 2024-2025 #10 – Pami Boomer **(Action)**
2. 6:10 First Reading by title only for POTB Ordinance #9 – Regulating Stormwater Pollution and Prescribing Charges, Rates and Fees **(Reading)**
3. 6:15 Discussion and Consideration of Resolution 2023-2024 #7,to establish updated fees for Exhibit A for the Transportation Utility Maintenance Program Ordinance #8, Amendment #1 **(Action)**
4. 6:20 Discussion and Consideration of Water and Wastewater Fees for 2024-2025 **(Action)**
5. 6:30 Consent Agenda **(Action)**
   1. Minutes for April 17, 2024 Regular Meeting
   2. Minutes for April 24, 2024 Budget Committee Meeting
   3. Lease Order #24-12 Dorothy Linscheid & Greg Mayotte; Hangar #27; Aircraft Storage; mo. to mo.
   4. Lease Order #24-13 Left Lane Customs; Bldg. #11, Unit A; Fabrication/Vehicle Remodel Shop; mo. to mo.
   5. Lease Order #24-14 Circe’s Garden, LLC; Bldg. #97 Hoop Houses & Land; Agricultural Growth and Distribution; 3 years w/two (2) additional 1 year extension options
   6. Lease Order #24-15 USA, Bureau of Land Management; Bldg. #19, Ste 380; Office/Administrative; 1 year
   7. Lease Order #24-16 USA, Bureau of Land Management; Bldg. #7 Warehouse & Land; Warehousing & Parking; 1 year
6. 6:35 Air Museum Director Report – Rita Welch
7. 6:40 Office Administrator Report – Pami Boomer
   1. Monthly Financials
   2. Capital Projects Update
8. 6:50 Manager’s Written Report and Discussion - Michele Bradley
   1. Policy Reviews:

Hunting (delayed – before start of season in August)

Board Rules

Succession Planning (December 2024)

Personnel (by end of next fiscal year)

1. 7:15 Discussion and Consideration for submission of a POTB Application for an Oregon Department of Energy Efficiency and Conservation Block Grant for Small Communities and Authorization for Staff to Sign all related documents **(Action)**
   1. Other grant opportunities
2. 7:20 Discussion and Consideration for submission of a POTB Application for a USDA Rural Energy for America Program Energy Audit and Renewable Energy Development Assistance Grant and Authorization Grid Planning for POTB Industrial Park and Airport and for Staff to Sign Required Documents. **(Action)**
3. 7:25 Board Updates and Written Reports
   1. Commissioner Baertlein – wage discussion (verbal)
4. 7:35 Communications
   1. **Thursday**, June 13, 2024 Board Meeting
   2. **Discuss July board meeting – GM Vacation dates**
   3. Wednesday, August 21, 2024, 6:00 pm
5. 7:40 Executive Session per ORS 192.660(2)(e) to conduct deliberations with person designated by the governing body to negotiate real property transactions.
6. If needed, report out from Executive Session
7. Adjourn by 9:00