



APPROVED 2-18-14

**BOARD OF COMMISSIONERS
REGULAR MONTHLY MEETING
TUESDAY, JANUARY 21, 2014**

1. Call to order at 6 p.m.
Recognition of Persons Present - Commissioners - John Lewis; Bob Olsen; Carolyn Decker at 6:07 p.m. via telephone - Jim Young; Jack Mulder
Staff - Michele Bradley; Pami Boomer; Josh Balmer
Day CPM - Eric Eckfield
Near Space Corporation - Tim Lachenmeier
Berkshire Hathaway - Val Schumann
Tillamook EDC - Dan Biggs
Public - Gus Meyer; Gary Nothstein
2. Public Comment - Mr. Gus Meyer suggested to the Board that we put a pump on one of our unused wells and use it for commercial/industrial use. Commissioner Young responded that we are in the process of investigating this.
3. Consent Agenda - Ms. Pami Boomer gave a brief presentation on the financials, including a graph format as requested by the Board. A discussion followed. Ms. Bradley also stated that no comments were received on the presented minutes. **Commissioner Decker moved to approve the Consent Agenda as presented. Commissioner Lewis seconded the motion. No discussion. Motion passed (4-0-1 Commissioner Olsen abstained due to absence at the December 17, 2013 Meeting)**
4. Update on FAA Announcement, Tim Lachenmeier, Near Space Corporation
- Mr. Tim Lachenmeier gave the Board an update on the FAA announcement of Near Space Corporation's new Drone Program. He stated that this new program has the potential to bring new jobs and new revenue to the Port and County. A discussion followed. The Board expressed its congratulations to Near Space.

5. FEMA Alternate Projects - Mr. Eric Eckfield gave an update of materials headed out. Highlighted that we are still at 76% completions of projects. Gave a brief update on the current and future FEMA Alternate Projects (Airport FBO; Digester; 2014 Projects - Warehouse A & B; Port Shops; Hoop Houses). FBO scheduled substantial completion date February 17th, 2014. Digester has been producing fiber as projected. Ongoing engine issues are being discussed with the Port and 2G. Roads issues are a combination of extended warranty and repairs. Summer repairs scheduled.

Commissioner Decker asked to be excused from a short period of the meeting at 6:50 p.m. and returned at 7:37 p.m.

6. **REMOVED** - Update on Oregon Solutions Southern Flow Corridor Project (Paul Levesque, Tillamook County Chief of Staff)
7. Update on the POTB Lease Marketing Plan (Val Schumann, Berkshire-Hathaway) - Ms. Val Schumann handed out an agenda of her presentation. A discussion followed with the outcome being direction to keep moving forward.
8. Executive Session per ORS 192.660 (2)(e) to discuss Real Property Transactions - Session began at 7:40 p.m. and ended at 8:42 p.m. Regular Session resumed at 8:43 p.m.
9. Update on Oregon Coast Scenic Railroad – POTB Operational Agreement (Staff) - Ms. Bradley gave a brief overview of the OCSR Operational Agreement. Staff has concluded that the OCSR is not in compliance with their agreement and a letter will be sent to the OCSR requesting them to rectify the issue
10. Discussion and Consideration of Resolution FY 2013-2014 #5 Authorizing a Grant Application to Business Oregon's Infrastructure Finance Authority for a Port Planning and Marketing Grant for a Lease Marketing Plan and Authorizing the Vice President to Sign Grant Application and Staff to Sign Additional Grant Paperwork **(Action)** - **Commissioner Lewis moved to approve resolution 2013-2014 # 5 correct clerical error changes to the grant and match money. Commissioner Young seconded the motion. No discussion. Motion passed (4-0-1 Commissioner Decker absent).**
11. Discussion and Consideration of Amendment to Resolution FY 2013-2014 #1, Business Matters Resolution, to correct clerical errors **(Action)** - **Commissioner Young moved to approve the clerical errors to Resolution 2013-2014 # 1. Commissioner Lewis seconded the motion. No discussion. Motion passed (4-0-1 Commissioner Decker absent).**

12. Discussion and Consideration of Proposal from Tillamook County Public Safety Chaplains for an Officer's Memorial Park at the Officer's Mess Hall Property **(Action)** - Ms. Bradley gave an overview of the proposal from the Tillamook County Sheriffs Chaplains for a Memorial Park at the Officer's Mess Hall. Direction to follow up with the Chaplain for a sketch of the park and a maintenance schedule.
13. Manager's Report – January 2014 - Ms. Bradley gave an update on the Salmonberry Trail Collation, Movie opportunity update, Timber cutting update.
14. Communications
 - a. Next Special Meeting: 2/6/14 at 12:30 p.m.
 - b. Next Regular Meeting: 02/18/14
15. Commissioner Comments - None
16. Adjournment at 8:49 p.m.