



APPROVED 2/12/15

**BUDGET HEARING
AND
BOARD OF COMMISSIONERS
REGULAR MONTHLY MEETING
TUESDAY, DECEMBER 16, 2014.**

1. Call to order at 6:00 p.m.
Recognition of Persons Present - Commissioners - Carolyn Decker; Jim Young; Bob Olsen; Commissioners Mulder and Lewis absent
Staff - Michele Bradley; Pami Boomer; Liz Marcum; Garrett Jensen; Josh Balmer
Tillamook County - Paul Levesque
Public - Gus Meyer
2. Public Comment - No public comment

BUDGET HEARING

- Open Hearing - at 6:01 p.m.
- Public Comment - No public comment
- Close Hearing - at 6:02 p.m.

REGULAR MEETING at 6:02 p.m.

3. Discussion and Consideration of Resolution 2014-2015 #5 – Supplemental Budget
- Ms. Boomer gave an overview of the resolution for the supplemental budget. Commissioner Olsen asked where the 10% due of the Air Museum gross profit payable to the Erickson Group would be listed. Ms. Boomer indicated that it will be shown as an expense in the Museums budget. It will be added into the budget under Transition Revenue Share. A general discussion followed with the outcome being a motion. **Commissioner Olsen moved to approve Resolution 2014-2015 #5 - Supplemental Budget as presented. No discussion. Motion passed (3-0-2 Commissioners Mulder and Lewis absent.).**
4. Consent Agenda **(Action) - Commissioner Decker moved to approve the Consent Agenda. Commissioner Young seconded the motion. No discussion. Motion passed (2-1-2 Commissioner Olsen abstained due to being absent for the 12/4/14 meeting. Commissioners Mulder and Lewis absent.).**
 - a. Approval of Prior Meeting Minutes of 11/18/14 and 12/04/14
 - b. Lease Orders - None
5. Financial Reports – November 2014 - Pami Boomer - Ms. Boomer gave an overview of the Financial Reports presented to the Board. A general discussion was held highlighting areas of interest. Concerns were raised over the hauling cost at the digester.

6. FEMA Alternate Projects
 - a. Monthly Update - Eric Eckfield, Day CPM Services – Owner’s Representative - Mr. Eckfield gave an overview of materials handed out at the meeting. He also gave an update on the current and future FEMA Alternate Projects (Port Shops, Warehouses A&B, Hoop Houses, and Digester).
 - b. Oregon Solutions Update - Mr. Levesque gave an update on the current status of the Oregon Solutions Project. He highlighted the ongoing work of finding a solution to disposal of environment hazards from two sites containing mill waste. Also highlighted were trees along the project that would either used as riparian habitat or sold for revenue for the project. The project is at 50% completion of the design phase.
7. Museum Update – Elizabeth Marcum, Director - Ms. Bradley introduced Ms. Marcum. Ms. Marcum gave an overview of her history. She highlighted her past experience operating the Pittock Mansion in Portland. Ms. Marcum gave an overview of her mission to better the Air Museum. A general discussion was held highlighting Ms. Marcum's goals for the museum. The main goals highlighted were getting non-profit status for the museum to help obtain grants for building repair and other maintenance, and what type of museum the board would like to focus on WWII, any military, Naval only etc.
8. Garrett Jensen, Planning Update - Mr. Jensen gave an overview of the work he has accomplished to date for the Master Plan. Last Friday an initial meeting was held for potential stakeholders for the Master Plan oversight committee. He handed out materials asking the Board to help decide guiding principles for the direction of the Master Plan. February 13 is the next meeting for the advisory committee.
9. Discussion and Consideration of Vendor Policy - Ms. Bradley gave an update on the changes made to the Vendor Policy from the last Board Meeting. Commissioner Decker moved to approve the modified Vendor Policy.
Commissioner Olsen seconded the motion. No discussion. Motion passed (3-0-2 Commissioners Mulder and Lewis absent.).
10. Manager’s Report
 - a. Special Districts Association of Oregon (SDAO) Safety and Security Matching Grant – Awarded \$2,994 12-5-2014 - Ms. Bradley gave an overview of the SDAO Safety and Security Matching Grant
 - b. Business Oregon Infrastructure Finance Authority Grant Monitoring – Project #L14002 - Melanie Olsen from Business Oregon reviewed the project #L14002. She found no issues.
 - c. Eagle Scout Service Project Update
11. Communications
 - i. Office Closed for Christmas Day
 - ii. Office Closed New Year’s Day
 - iii. Next Regular Meeting 01/20/2015
12. Commissioner Comments - None
13. Adjournment at 8:24.