



**APPROVED 7/22/14**

**BOARD OF COMMISSIONERS  
SPECIAL MEETING  
THURSDAY, JULY 3, 2014**

1. Call to order at 12:30  
Recognition of Persons Present – Commissioners – John Lewis; Carolyn Decker; Jim Young; Bob Olsen; Jack Mulder  
Staff – Michele Bradley; Josh Balmer  
Legal Counsel – John Hickey; Krista Evans  
Public – Gus Meyer at 1:38 p.m.
2. Executive Session per ORS 192.660 (2)(e) to discuss Real Property Transactions and to confer with legal counsel – Session began at 12:32 p.m. and ended at 1:18 p.m.
3. Discussion and Consideration of Intergovernmental Agreement between the Port of Tillamook Bay, Business Oregon, and Oregon Department of Transportation for the Dissolution of the Oregon Tillamook Rail Authority **(Action)** – Ms. Bradley gave a brief history on the OTRA and its oversight of the POTB Railroad. She also explained that the sale of 3.5 miles is being held up partly due to OTRA, as well as newer laws that require property line adjustments. Discussion was held and the outcome was for the Port to move forward with the dissolution of the OTRA. **Commissioner Olsen moved to have the Manager and Legal Counsel work together to terminate all of the agreements of the OTRA including the termination agreements. Commissioner Mulder seconded the motion. No discussion. Motion passed (5-0).**

A brief update was given on the proposed Salmonberry Trail on the railroad right of way by Commissioner Mulder.

4. Update – Trip to Sunnyside, WA to view fiber site – A discussion was held on the possibility of touring a digester operation that employs a bagging technique to age the fiber. It was decided that the climate the bag is currently used in is not the same as Tillamook's and there would be no benefit to the trip, as well as other factors noted by commissioners.
5. Discussion on Commission Participation in a Pilot Study from Special Districts Association of Oregon – Ms. Bradley gave a brief overview of the study and the benefits to the Port. General consensus that it will be beneficial and a date was set tentatively for September 4<sup>th</sup>, 2014.

6. Commissioner Comments – Commissioner Olsen would like to see a written operational and marketing plan specifically for the digester above what the Port is currently doing with Carbon Solutions NW and Ron Alexander. He also asked if it would be possibly to ask DEQ to temporally allow the POTB to take in substrates at the digester. A discussion was held with the outcome being a meeting with Commissioners Olsen and Mulder along with General Manager Bradley and Industrial Park Supervisor James Peak on 7/11/14 to discuss the digester. A second meeting would be held with Commissioner Lewis and staff at a later date.
7. Adjourned at 2:33 p.m.