



APPROVED 12/16/14
NOTICE AND AGENDA
BOARD OF COMMISSIONERS
REGULAR MONTHLY MEETING
TUESDAY, NOVEMBER 18, 2014.

1. Call to order at 6:00 p.m.
Recognition of Persons Present - Commissioners - John Lewis; Carolyn Decker; Jim Young; Bob Olsen; Jack Mulder at 7:02 p.m.
Staff - Michele Bradley; Pami Boomer; Josh Balmer; Garrett Jensen; John Johnston
Salmonberry Corridor Project Manager - Rocky Houston
Carbon Solutions NW - Alex Schay
Day CPM - Eric Eckfield
TPA - Harold Schild
Public - Gus Meyer
2. Public Comment - Mr. Gus Meyer asked if there had been progress on restoration to the Blimp Hangar's roof. Ms. Bradley indicated that the Port was seeking funds and bids for a repair. He also brought up that Google was looking for executive hangar space. Ms. Bradley informed him that the Port's marketing representative had contacted Google.

Mr. Schild of the TPA commended the Port for the crew car and asked if there had been any progress to fixing the runways length with the FAA. Ms. Bradley commented that the FAA has been contacted and the Port was informed it was an 18 month process. The Port had contacted the FAA 2 years ago and FAA was made aware that the length had not been lessened. POTB is continuing communications.
3. Garrett Jensen, Planning Update - Mr. Garrett Jensen gave an update of the work he has completed on the Ports Master Plan. A meeting for the Master Plan Committee is tentatively scheduled on December 11 or 12th.
4. Consent Agenda - **Commissioner Olsen moved to accept the Consent Agenda as presented. Commissioner Decker seconded the motion. No discussion. Motion passed (4-0-1 Commissioner Mulder absent.).**
5. Financial Reports – October 2014 - Ms. Boomer went over highlights of the provided financial reports. She also informed the Board that she was on schedule for a supplemental budget to incorporate the Air Museum operations into the Port's budget.
6. Discussion and Consideration of Salmonberry Corridor Concept Plan – Rocky Houston - Mr. Houston gave an overview of his goals for his presentation to the Board. He will be asking the Board for a motion for a letter of support of the conceptual plan for the trail. Commissioner Olsen asked what the plan was for removing the rails and ties. Mr. Houston explained what rail banking was and how the Port would need to abandon and bank the railroad. Once the rail was banked an operator for the trail could be selected and they could be responsible for the removal of the debris. A general discussion was held on the project with the outcome being a motion to

continue to support the project. **Commissioner Mulder moved to have the General Manager prepare a resolution in support of the Salmonberry Corridor.**

Commissioner Decker seconded the motion. Discussion was held to explain what the resolution would cover and make sure the Port would not be held responsible for what was written into the Concept Plan. Also that the Port is made whole with the OCSR lease. Motion passed (4-1).

7. FEMA Alternate Projects - Mr. Eckfield gave an update on the materials he handed out. He highlighted that there are 8 projects that are ready to close. The Port is roughly at 85% completion of the projects. He gave an update on the progress of ongoing projects (Port Shops; Warehouses A&B; Roads; Hoop Houses). Ms. Bradley presented a line extension from PUD for the new shops. **Commissioner Olsen moved to allow the General Manager to sign the line extension. Commissioner Mulder seconded the motion. No discussion. Motion passed (5-0).**

An update on the digester was given to the best of Mr. Eckfield's knowledge.

Recess at 7:34 p.m. and resumed at 7:38 p.m.

8. Discussion and Consideration of Digester Fiber Options - Alex Schay, Carbon Solutions NW - Mr. Schay gave an update on his progress with marketing the fiber produced from the digester. He gave an overview of his findings and the results of the testing done to the fiber by Or-Cal and Nutrient Control Systems (NCS). He suggested that we set up an agreement with NCS to purchase the fiber and an agreement with ORCAL to purchase the heat from the generator. A general discussion was held with the outcome being a consensus for Mr. Schay to move forward. He will follow up in 2 months.

- ~~9. Discussion and Consideration of Food Service Vendor Policy~~ **Action-REMOVED-TO BE ADDED TO A FUTURE AGENDA**

10. Manager's Report

- a. OAMA Conference Update and potential grant for Near Space Corporation.
- b. Museum Transition Update - Ms. Bradley has been working with Erickson Group to get contact information for vendors. Erickson Group suggested that the museum be shut down for maintenance on December 15th.
- c. Henry Diem Vacation Response Letter – A letter has been sent to Mr. Diem.
- d. Ms. Bradley updated the Board on the progress of the sale of 3.5 rail miles to the PNWR.

11. Communications

- i. Office Closed for Thanksgiving November 27th and 28th, 2014
- ii. Next Special Meeting: 12/4/2014 at 12:30 p.m. (if needed) preceded by Christmas Potluck with Port Staff at 11:30 a.m.
- iii. Next Regular Meeting 12/16/2014

12. Commissioner Comments - Commissioner Decker asked for a map of all the buildings and what the numbers are on the buildings. Commissioner Olsen asked about the truck trailers parked near the cemetery. Ms. Bradley indicated that they belong to M&M who hauls for Stimson. Commissioner Olsen asked how the progress was on having more solids brought into the digester. Mr. John Johnston indicated that it has had a positive push this week.

13. Adjournment at 8:53 p.m.