

##### AGENDA

**POTB BOARD OF COMMISSIONERS**

 **REGULAR MONTHLY MEETING**

**PORT OFFICE, 4000 BLIMP BLVD., TILLAMOOK – CONFERENCE ROOM**

**WEDNESDAY, DECEMBER 20, 2023 AT 6:00 P.M.**

<https://us02web.zoom.us/j/83129151116?pwd=dkFRM0VsWlk1U04yQnh6UU00ekNndz09>

*Any comments or written testimony, if allowed, may be submitted to* *mbradley@potb.org* *up to 3:00 pm on the afternoon of the meeting*

1. 6:00 Call to Order, Recognition of Persons Present, and Public Comment for Items Not on the Agenda (2-minute limit, or as Board President Desires)
2. 6:05 Consent Agenda **(Action)**
	1. Minutes for 11/15/2023 - Regular Meeting
	2. Lease Order #23-29 Rolling Frito-Lay Sales, LP; Bldg #92, Unit K; Warehousing; 3 years w/(1) 24 month extension term
3. 6:10 Discussion and future planning with Friends of Tillamook Air Museum – Gene Kyniston, President
4. 6:30 Discussion and Consideration of Resolution 2023-2024 #3 Accepting Loan from Business Oregon’s Special Public Works Fund for the Tillamook Airport Business Park Development Phase II, A24003 for up to $540,000 at 1.75% for planning and engineering **(Action)**
5. 6:35 Air Museum Director Report – Rita Welch
6. 6:40 Office Administrator Report – Pami Boomer – Unavailable due to software upgrades
7. 6:50 Manager’s Written Report and Discussion - Michele Bradley
8. 7:00 Commissioner updates and written reports
	1. FOTAM
	2. TLW – Thanks to Sierra for being the Port’s representative!
	3. Communications
		1. Monday, December 25, 2023, Closed for Christmas Holiday
		2. Monday, January 1 2024, Closed for New Year holiday
		3. **Wednesday, January 24,** Board Meeting, 6:00 pm
		4. SDAO Conference: February 8 – 11, 2024 in Seaside (Matt, Sierra, Kevin?)
		5. Wednesday, February 21, Board Meeting, 6:00 pm
		6. Wednesday, March 20, 2023 Board Meeting, 6:00 pm
9. 7:30 Executive Session per ORS Communications per ORS 192.660(2)(e) to conduct deliberations with person designated by the governing body to negotiate real property transactions
10. Adjourn by 9:00